



FINANCIAL ASSISTANCE REQUEST FOR ORGANIZING SCIENCE CONFERENCES/SEMINARS/WORKSHOPS

1. **Name & Address of Organizing Agency:** _____

2. **Name & Designation of Principal Organizer:** _____

3. **Composition of Organizing Committee:** _____
(Attach list alongwith their designation)
4. **Title of Proposed Conference/Seminar:** _____

5. **Proposed Date** _____ **Venue** _____
6. **Number of Participants** (a) Local _____ (b) Foreign(Attach List) _____
8. **Total Estimated Expenditure as detailed below:**

S. No.	Items:	Estimated cost:
1.	Honorarium and allowances (attach details)	
2.	Hired articles (Attach details)	
3.	Stationary:	
4.	Boarding and Lodging for: i) Local delegates. ii) Foreign delegates	
5.	Transport facilities	
6.	Entertainment	
7.	Publication of Proceeding	
8.	Any other item.	
Total:		

10. **Total Assistance requested from PSF:** _____

11. Financial Assistance from other sources:

<u>Name of Agency</u>	<u>Amount</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

12. Aims and objectives of proposed conference/seminar/workshop. Likely outcome and follow up programme thereof (Attach separate sheet):

Signature of Principal Organizer
Official Stamp

13. Forwarding note by Head of Institute/President Scientific Society:

Signature
Official Stamp